



Brighton & Hove City Council


COMMITTEE WORK PROGRAMME

EDITION 1

KING'S HOUSE
GRAND AVENUE
HOVE
BN3 2LS
www.brighton-hove.gov.uk

Published 1st June 2012

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail both **key decisions**  and non-key decisions in the period covered by the Plan. Not all decisions can be listed because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Committee Work Programme highlights those items listed as key decisions to inform local residents of such matters that are to be considered. The exception being those issues which are dealt with under the urgency provisions.

For each decision included on the Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for June 2012				
POLICY & RESOURCES COMMITTEE				
25970	<p>Targeted Budget Management (TBM) Provisional Outturn 2011/12 <i>Policy Committee Decision - Key</i> Revenue and Capital Outturn position for 2012/12</p> <p><i>Wards affected: All Wards</i></p>	14 Jun 2012		Report of: Director of Finance Report Author: Nigel Manvell Tel: 29-3104, Jeff Coates Tel: 29-2364
29478	<p>Corporate Plan Update 2012/13 <i>Policy Committee Decision - Key</i> This report is the planned annual review and update of Commitments within the Corporate Plan, and other relevant information, following Budget Council.</p> <p><i>Wards affected: All Wards</i></p>	14 Jun 2012 19 Jul 2012	n/a	Report of: Chief Executive Report Author: Matthew Wragg Tel: 29-3944
29764	<p>Organisational Health Annual Report <i>Policy Committee Decision - non-Key</i> The Organisational Health Report (OHR) is a set of key measures around our finance and general organisational management, our workforce and meeting the needs of our customers, and some sustainability measures.</p> <p><i>Wards affected: All Wards</i></p>	14 Jun 2012		Report of: Strategic Director, Resources Report Author: Paula Black Tel: 29-1740

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
29155	<p>Civil Marriages <i>Non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	14 Jun 2012		<p>Report of: Strategic Director, Resources</p> <p>Report Author: Martin Warren Tel: 29-0555</p>
29864	<p>Quarterly Surveillance Report June 2012 <i>Policy Committee Decision - non-Key</i></p> <p>Quarterly report of surveillance activity undertaken by the Council since last report in March 2012</p> <p><i>Wards affected: All Wards</i></p>	14 Jun 2012		<p>Report of: Director of Finance</p> <p>Report Author: Jo Player Tel: 29-4086</p>
29922	<p>Counter Fraud Strategy Update 2012 <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	14 Jun 2012		<p>Report of: Director of Finance</p> <p>Report Author: Ian Withers Tel: 29-1323</p>
29917	<p>Constitutional Matters (P&R) <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	14 Jun 2012		<p>Report of: Monitoring Officer / Head of Law</p> <p>Report Author: Mark Wall Tel: 29-1006</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
29436	<p>Supported Bus Service Network <i>Policy Committee Decision - Key</i> To endorse recommendations over acceptance of tenders for the provision of council supported bus services in the city.</p> <p><i>Wards affected: All Wards</i></p>	14 Jun 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Nick Mitchell Tel: 29-2481</p>
29919	<p>Supported Bus Service Network - Exempt Category 3 <i>Policy Committee Decision - Key</i> To be read in conjunction with Supported Bus Services Network report submitted to P&R committee 14 June 2012</p> <p><i>Wards affected: All Wards</i></p>	14 Jun 2012	Exempt Category 3	<p>Report of: Strategic Director, Place</p> <p>Report Author: Nick Mitchell Tel: 29-2481</p>
ADULT CARE & HEALTH COMMITTEE				
27803	<p>Accommodation for people with learning disabilities <i>Policy Committee Decision - Key</i> To report back on the outcome of 90 day consultation with stakeholders. To recommend options to re-model accommodation.</p> <p><i>Wards affected: All Wards</i></p>	25 Jun 2012		<p>Report of: Director of Adult Social Services / Lead Commissioner People</p> <p>Report Author: Karin Divall Tel: 29-4478</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
29525	<p>Day Services Commissioning Plan. <i>Policy Committee Decision - Key</i> To seek Committee approval to consult on a day services plan.</p> <p><i>Wards affected: All Wards</i></p>	25 Jun 2012		<p>Report of: Director of Adult Social Services / Lead Commissioner People</p> <p>Report Author: Diana Bernhardt Tel: 29-2363</p>
29617	<p>Commissioning for Community Meals <i>Policy Committee Decision - Key</i> The Council has been considering the future commissioning plans for this service and this report recommends new arrangements for a community meals service.</p> <p><i>Wards affected: All Wards</i></p>	25 Jun 2012		<p>Report of: Director of Adult Social Services / Lead Commissioner People</p> <p>Report Author: Debbie Greening Tel: 29-5739</p>
CHILDREN & YOUNG PEOPLE COMMITTEE				
29532	<p>Brighton & Hove Schools Standards Report 2010/11 <i>Policy Committee Decision - Key</i> To inform the Committee of the standards achieved in Brighton & Hove schools and settings in 2010/11.</p> <p><i>Wards affected: All Wards</i></p>	11 Jun 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Michael Nix Tel: 29-0732</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
29433	<p>Children's Social Care Update - <i>Other Committee Decision</i></p> <p><i>Wards affected: All Wards</i></p>	11 Jun 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: James Dougan Tel: 295511</p>
29431	<p>Standards and Achievement in Brighton and Hove 2011 <i>Other Committee Decision</i></p> <p><i>Wards affected: All Wards</i></p>	11 Jun 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Jo Lyons Tel: 293514</p>
29427	<p>Children & Young People Committee -Business Planning <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	11 Jun 2012		<p>Report of: Strategic Director, People</p> <p>Report Author: Terry Parkin Tel: 29-0446</p>
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
29575	<p>Implications of the National Planning Policy Framework for Decision Making <i>Policy Committee Decision - Key</i></p> <p>The report will set out the implications the NPPF has for policies in the adopted Brighton & Hove Local Plan.</p> <p><i>Wards affected: All Wards</i></p>	21 Jun 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Liz Hobden Tel: 29-2504</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
29420	<p>Beach Hut Consultation <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	21 Jun 2012		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Paul Vidler Tel: 29-1292</p>
29416	<p>Update on the Economic Strategy & City Prospectus <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	21 Jun 2012		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Cheryl Finella Tel: 29-1095</p>
29412	<p>Peter Pan Leisure Site, Madeira Drive, Development Proposal <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: Rottingdean Coastal</i></p>	21 Jun 2012		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Toni Manuel Tel: 29-0394</p>
29335	<p>Royal Pavilion & Museums Catering Review <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: St Peter's & North Laine</i></p>	21 Jun 2012		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Janita Bagshawe Tel: 29-2840</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
29333	<p>Ovingdean Conservation Area Review <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: Rottingdean Coastal</i></p>	21 Jun 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Sanne Roberts Tel: 29-2261</p>
29958	<p>Ultrafast Broadband Bid 2012: Wired for Growth <i>Policy Committee Decision - Key</i></p> <p>Report seeking agreement from ED&C Committee for preparation of a bid seeking government funding for ultrafast broadband.</p> <p><i>Wards affected: All Wards</i></p>	21 Jun 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Max Woodford Tel: 29-3451</p>
HOUSING COMMITTEE				
25772	<p>Additional Licensing for Houses in Multiple Occupation <i>Policy Committee Decision - Key</i></p> <p>Proposals for extension of existing licensing regime for HMOs</p> <p><i>Wards affected: Hanover & Elm Grove; Hollingdean & Stanmer; Moulsecoomb & Bevendean; Queen's Park; St Peter's & North Laine</i></p>	20 Jun 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Martin Reid Tel: 29-3321</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
29897	<p>Appropriation of 243 and 245 Preston Road Brighton to the Housing Revenue Account <i>Policy Committee Decision - Key</i> Recommendation to appropriate these two properties from Policy and Resources to the Housing Revenue Account in order to permit refurbishment and leasing to the LDV as agreed by Cabinet and Full Council in autumn 2008.</p> <p><i>Wards affected: Withdean</i></p>	20 Jun 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Carol Jenkins Tel: 29-3832</p>
LICENSING COMMITTEE				
29638	<p>Consultation on Reforming the law of taxi and private hire services <i>Regulatory Committee Decision</i> To inform members of the consultation taking place on proposed reforms to the law of taxi and private hire services</p> <p><i>Wards affected: All Wards</i></p>	28 Jun 2012		<p>Report of: Head of Planning and Public Protection</p> <p>Report Author: Jean Cranford Tel: 29-2550, Martin Seymour Tel: 296659, Tim Nichols Tel: 29-2163</p>
29762	<p>Hackney Carriage Vehicle Age Limits <i>Regulatory Committee Decision</i> Amendment to Hackney Carriage vehicle Age Limits</p> <p><i>Wards affected: All Wards</i></p>	28 Jun 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Martin Seymour Tel: 296659, Jean Cranford Tel: 29-2550</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30030	<p>Hackney Carriage Age Limits <i>Regulatory Committee Decision</i> report to amend Hackney Carriage Vehicle Age Limits</p> <p><i>Wards affected: All Wards</i></p>	28 Jun 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Jean Cranford Tel: 29-2550, Martin Seymour Tel: 296659</p>
30032	<p>Hackney Carriage Fare Review <i>Regulatory Committee Decision</i> Review of Hackney Carriage Fares</p> <p><i>Wards affected: All Wards</i></p>	28 Jun 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Jean Cranford Tel: 29-2550</p>
30110	<p>Consultation on reforming the law of taxi and private hire services <i>Regulatory Committee Decision</i> To report on the consultation on reforming the law of taxi and private hire services.</p> <p><i>Wards affected: All Wards</i></p>	28 Jun 2012		<p>Report of: Head of Planning and Public Protection</p> <p>Report Author: Jean Cranford Tel: 29-2550</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for July 2012				
POLICY & RESOURCES COMMITTEE				
25989	<p>Targeted Budget Management 2012/13 Month 2 <i>Policy Committee Decision - Key</i> To update members on the Capital and Revenue financial performance of the Authority's General Fund and Housing Revenue Accounts at month 2.</p> <p><i>Wards affected: All Wards</i></p>	12 Jul 2012		<p>Report of: Director of Finance</p> <p>Report Author: Jeff Coates Tel: 29-2364, Nigel Manvell Tel: 29-3104</p>
25982	<p>Budget Update and Budget Process 2013/14 <i>Policy Committee Decision - Key</i> For Cabinet to consider and agree the budget process and timetable for 2013/14</p> <p><i>Wards affected: All Wards</i></p>	12 Jul 2012		<p>Report of: Director of Finance</p> <p>Report Author: Mark Ireland Tel: 29-1240</p>
29498	<p>Council Tax Discounts and Exemptions reform <i>Policy Committee Decision - Key</i> To seek approval for a consultation exercise to be undertaken in relation to a Council Tax strategy on government proposals for Discounts and Exemptions.</p> <p><i>Wards affected: All Wards</i></p>	12 Jul 2012		<p>Report of: Director of Finance</p> <p>Report Author: Paul Ross-Dale Tel: 01273 - 29 - 1969</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
29691	<p>Council Tax Support System - draft scheme <i>Policy Committee Decision - Key</i> To seek comments and approval for the consultation process on the Draft Council Tax Support Scheme.</p> <p><i>Wards affected: All Wards</i></p>	12 Jul 2012		<p>Report of: Strategic Director, Resources</p> <p>Report Author: Graham Bourne Tel: 01273 - 29 - 1800, Tracey Wallace Tel: 29-3337, John Francis Tel: 29-1913, Catherine Vaughan Tel: 29-1333</p>
29322	<p>City Performance Plan 2011/12 Report <i>Policy Committee Decision - non-Key</i> Full year report on progress against the outcomes agreed in the City Performance Plan 2001/12</p> <p><i>Wards affected: All Wards</i></p>	12 Jul 2012 19 Jul 2012		<p>Report of: Strategic Director, Resources</p> <p>Strategic Director, Resources</p> <p>Report Author: Paula Black Tel: 29-1740, Andy Edwards Tel: 29-6823</p>
30125	<p>Brighton International Arena - Update report <i>Policy Committee Decision - Key</i> Members will be asked to make a decision on whether to retain the legal agreement with Brighton Arena Limited based upon a recent amended scheme or end the agreement.</p> <p><i>Wards affected: Rottingdean Coastal</i></p>	12 Jul 2012		<p>Report of: Strategic Director, Place</p> <p>Report Author: Katharine Pearce Tel: 29-2553</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30123	<p>i360 Loan Agreement <i>Policy Committee Decision - Key</i> For a member decision on the terms and conditions to the brighton i360</p> <p><i>Wards affected: Regency</i></p>	12 Jul 2012	A Part Two report will be produced with the Public report to address those items which are considered commercially sensitive and cannot be placed in the public domain at present.	Report of: Strategic Director, Place, Director of Finance Report Author: Katharine Pearce Tel: 29-2553, Mark Ireland Tel: 29-1240
27731	<p>Polling Place Review <i>Non-Key</i> Partial Review of Polling places - results of consultation</p> <p><i>Wards affected: East Brighton; Goldsmid; Hangleton & Knoll; Hove Park; Withdean</i></p>	12 Jul 2012		Report of: Strategic Director, Resources Report Author: Paul Holloway Tel: 29-2005

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
29738	<p>Patcham Court Farm Site Part 2 <i>Policy Committee Decision - non-Key</i> Re-marketing of development site</p> <p><i>Wards affected: Patcham</i></p>	12 Jul 2012	The public are likely to be excluded from the meeting during consideration of this report as it contains exempt information as defined in paragraph (3) of schedule 12A, Part 1 of the Local Government Act 1972 (as amended)	Report of: Strategic Director, Resources Report Author: Angela Dymott Tel: 29-1450
ENVIRONMENT & SUSTAINABILITY COMMITTEE				
TRANSPORT COMMITTEE				
28971	<p>Richmond Heights and Canning Street resident parking schemes - formal TRO consultation results. <i>Non-Key</i> The report outlines any comments / objections received during the formal TRO consultation process.</p> <p><i>Wards affected: Queen's Park</i></p>	10 Jul 2012		Report of: Head of City Infrastructure Report Author: Charles Field Tel: 29-3329
COUNCIL				
Decisions Anticipated for September 2012				
CHILDREN & YOUNG PEOPLE COMMITTEE				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
29414	<p>Volks Railway- Replacement of Siding Sheds <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: Rottingdean Coastal</i></p>	20 Sep 2012		<p>Report of: Strategic Director, Communities</p> <p>Report Author: Toni Manuel Tel: 29-0394</p>
ADULT CARE & HEALTH COMMITTEE				
29608	<p>Safeguarding Adults Board Annual Report 2011-2012 <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	24 Sep 2012		<p>Report of: Director of Adult Social Services / Lead Commissioner People</p> <p>Report Author: Michelle Jenkins Tel: 01273 296271</p>
29870	<p>Response to the report of the Scrutiny Review on Information Sharing regarding Vulnerable Adults <i>Policy Committee Decision - Key</i></p> <p>Recommendations to the report of the Overview and Scrutiny Panel on Information Sharing Regarding Vulnerable Adults</p> <p><i>Wards affected: All Wards</i></p>	24 Sep 2012		<p>Report of: Director of Adult Social Services / Lead Commissioner People</p> <p>Report Author: Denise D'Souza Tel: 29-5032</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
HOUSING COMMITTEE				
Decisions Anticipated for October 2012				
POLICY & RESOURCES COMMITTEE				
25991	<p>Targeted Budget Management (TBM) 2012/13 Month 5 <i>Policy Committee Decision - Key</i> To update members on the Capital and Revenue financial performance of the Authority's General Fund and Housing Revenue Accounts at month 4.</p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		Report of: Director of Finance Report Author: Nigel Manvell Tel: 29-3104, Jeff Coates Tel: 29-2364
29695	<p>Council Tax Support System - final scheme <i>Policy Committee Decision - Key</i> To seek approval on the scheme for Council Tax Support to be implemented from April 2013.</p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012 25 Oct 2012		Report of: Strategic Director, Resources Director of Finance Report Author: John Francis Tel: 29-1913, Catherine Vaughan Tel: 29-1333, Tracey Wallace Tel: 29-3337, Graham Bourne Tel: 01273 - 29 - 1800, Tabitha Cork Tel: 29-1913

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30017	<p>Annual Surveillance Report <i>Policy Committee Decision - non-Key</i> Update on surveillance activity carried out by officers in the last quarter and review of POLICY</p> <p><i>Wards affected: All Wards</i></p>	11 Oct 2012		Report of: Director of Finance Report Author: Jo Player Tel: 29-4086
28399	<p>Shoreham Harbour Joint Area Action Plan <i>Policy Committee Decision - Key</i> To agree to public consultation on issues and options for the (draft) Shoreham Harbour Joint Area Action Plan. The Plan is being produced jointly with Adur District Council and West Sussex County Council.</p> <p><i>Wards affected: South Portslade; Wish</i></p>	11 Oct 2012		Report of: Report Author: Mike Holford Tel: 29-2501
30028	<p>Polling place review - September <i>Policy Committee Decision - non-Key</i></p> <p><i>Wards affected:</i></p>	11 Oct 2012		Report of: Strategic Director, Resources Report Author: Claire Wardle Tel: 29-1997
ENVIRONMENT & SUSTAINABILITY COMMITTEE				
30026	<p>Highways Winter Service Plan 2012-13 <i>Policy Committee Decision - Key</i> Covering report/review of Highways Winter Service Plan with plan attached</p> <p><i>Wards affected: All Wards</i></p>	17 Oct 2012	N/A	Report of: Strategic Director, Place Report Author: Christina Liassides Tel: 29-2036

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
TRANSPORT COMMITTEE				
COUNCIL				
Decisions Anticipated for November 2012				
POLICY & RESOURCES COMMITTEE				
25994	<p>Targeted Budget Management (TBM) 2012/13 Month 7 <i>Policy Committee Decision - Key</i> To update members on the Capital and Revenue financial performance of the Authority's General Fund Housing Revenue Account at month 7.</p> <p><i>Wards affected: All Wards</i></p>	29 Nov 2012		Report of: Director of Finance Report Author: Jeff Coates Tel: 29-2364, Nigel Manvell Tel: 29-3104
ADULT CARE & HEALTH COMMITTEE				
CHILDREN & YOUNG PEOPLE COMMITTEE				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
HOUSING COMMITTEE				
TRANSPORT COMMITTEE				
LICENSING COMMITTEE				
Decisions Anticipated for December 2012				
ENVIRONMENT & SUSTAINABILITY COMMITTEE				
COUNCIL				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for January 2013				
POLICY & RESOURCES COMMITTEE				
25996	<p>Council Tax Base 2013/14 <i>Policy Committee Decision - Key</i> To set the council tax base and establish the estimated revenue from Council Tax for 2013/14</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013		<p>Report of: Director of Finance</p> <p>Report Author: James Hengeveld Tel: 29-1242, Mark Ireland Tel: 29-1240</p>
26001	<p>Health and Safety Annual Service Plan 2013/14 <i>Policy Committee Decision - Key</i> To approve the annual service plan. To ensure transparency and accountability the Council details its planned health & safety enforcement and advice work in a service plan as required by Section 18 of the Health & Safety at Work etc Act 1974.</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013 31 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Roy Pickard Tel: 29-2145</p>
25998	<p>Official Feed and Food Controls Service Plan 2013/14 <i>Policy Committee Decision - Key</i> To seek approval for the Feed and Food Controls Service Plan. To ensure transparency and accountability the Council details its planned food safety and standards work in a service plan as required by the food standards agency.</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013 31 Jan 2013		<p>Report of: Strategic Director, Place</p> <p>Strategic Director, Place</p> <p>Report Author: Nick Wilmot Tel: 29-2157</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30019	<p>Quarterly Surveillance Report (January 2013) <i>Policy Committee Decision - non-Key</i> Update on surveillance activity carried out by officers in previous quarter</p> <p><i>Wards affected: All Wards</i></p>	17 Jan 2013		Report of: Director of Finance Report Author: Jo Player Tel: 29-4086
ADULT CARE & HEALTH COMMITTEE				
CHILDREN & YOUNG PEOPLE COMMITTEE				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
HOUSING COMMITTEE				
TRANSPORT COMMITTEE				
COUNCIL				
Decisions Anticipated for February 2013				
POLICY & RESOURCES COMMITTEE				
26069	<p>Targeted Budget Management (TBM) 2012/13 Month 9 <i>Policy Committee Decision - Key</i></p> <p><i>Wards affected: All Wards</i></p>	14 Feb 2013		Report of: Report Author:

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
26018	<p>General Fund Revenue Budget & Council Tax 2013/14 <i>Policy Committee Decision - Key</i> To agree the revenue budget and council tax for 2013/14 and recommend approval by Full Council</p> <p><i>Wards affected: All Wards</i></p>	14 Feb 2013		<p>Report of: Director of Finance</p> <p>Report Author: Mark Ireland Tel: 29-1240, James Hengeveld Tel: 29-1242</p>
26020	<p>Capital Resources & Capital Investment Programme 2013/14 <i>Policy Committee Decision - Key</i> To agree the planned capital investment programme for all council services and recommend approval by Full Council.</p> <p><i>Wards affected: All Wards</i></p>	14 Feb 2013		<p>Report of:</p> <p>Report Author:</p>
26054	<p>Housing Revenue Account Budget 2013/14 <i>Policy Committee Decision - Key</i> To agree the budget estimates including savings proposals, reserve levels, rent and service charge levels, for the Housing Revenue Account (HRA) 2013/14 and recommend approval by Full Council.</p> <p><i>Wards affected: All Wards</i></p>	14 Feb 2013		<p>Report of: Director of Finance, Strategic Director, Place</p> <p>Report Author: Sue Chapman Tel: 29-3105</p>
ENVIRONMENT & SUSTAINABILITY COMMITTEE				
BUDGET COUNCIL				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for March 2013				
POLICY & RESOURCES COMMITTEE				
26083	<p>Annual Investment Strategy 2013/14 <i>Policy Committee Decision - Key</i> Cabinet recommends annual investment strategy for forthcoming year and Council approves strategy</p> <p><i>Wards affected: All Wards</i></p>	<p>21 Mar 2013</p> <p>28 Mar 2013</p>		<p>Report of: Director of Finance</p> <p>Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>
26151	<p>Planned Maintenance Budget Allocation 2013-14 and Programme of Works for the Council's Operational Buildings <i>Policy Committee Decision - Key</i> Report on the proposed 2013-14 budget allocation of planned maintenance works to the council's operational buildings to include civic, historic, commercial and social care properties.</p> <p><i>Wards affected: All Wards</i></p>	<p>21 Mar 2013</p>		<p>Report of: Strategic Director, Resources</p> <p>Report Author: Angela Dymott Tel: 29-1450</p>
26148	<p>Treasury Management Policy Statement 2013/14 <i>Policy Committee Decision - Key</i> To recommend a Treasury Management Policy and practices for the financial year commencing 1 April 2013. The policy and practices set out the parameters for treasury management activity and how key risks associated with such activity will be managed.</p> <p><i>Wards affected: All Wards</i></p>	<p>21 Mar 2013</p>		<p>Report of: Director of Finance</p> <p>Report Author: Peter Sargent Tel: 29-1241</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
ADULT CARE & HEALTH COMMITTEE				
CHILDREN & YOUNG PEOPLE COMMITTEE				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
HOUSING COMMITTEE				
TRANSPORT COMMITTEE				
LICENSING COMMITTEE				
Decisions Anticipated for April 2013				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE				
ENVIRONMENT & SUSTAINABILITY COMMITTEE				
TRANSPORT COMMITTEE				
Decisions Anticipated for May 2013				
POLICY & RESOURCES COMMITTEE				
26158	Asset Management Fund 2013/14 <i>Policy Committee Decision - Key</i> To seek Cabinet Member Approval for the allocation of the Asset Management Fund 2013/14 <i>Wards affected: All Wards</i>	2 May 2013		Report of: Strategic Director, Resources Report Author: Angela Dymott Tel: 29-1450

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
30021	<p>Quarterly Surveillance Report (May 2013) <i>Policy Committee Decision - non-Key</i> Update on surveillance activity carried out by officers in previous quarter</p> <p><i>Wards affected: All Wards</i></p>	2 May 2013		Report of: Director of Finance Report Author: Jo Player Tel: 29-4086
HOUSING COMMITTEE				
COUNCIL				
ANNUAL COUNCIL				